



Cecil Community Centre is looking for qualified candidates to fill current vacancies on the Board of Management

Cecil Community Centre is a not-for-profit, multi-service neighbourhood centre that offers a broad range of recreational, educational, social, cultural and capacity-building programs to local area residents. For almost 40 years, the Centre has played a vital role in the lives of community members of all ages. Our centre provides programs and services for children, youth, adults and seniors. Programs include a Family Resource Program, Community Drop-in, Homework Club, English as a Second Language (ESL), Tutoring Program, Free Clothing Project, Youth Program, and Sunday Children's Program.

The Centre partners with a variety of community organizations to provide services to the community, (e.g. seniors' health and fitness classes, English language instruction for newcomers, and tax clinics for people who are low-income). The Centre is an accessible, multi-functional facility that provides program and activity spaces to the community at large.

Cecil Community Centre's Board of Management consists of 11 elected Board Members and the City Councillor for Ward 20. Qualified candidates may be approved to the Board of Management. As per Cecil Community Centre's Constitution, the Board may be composed of up to five Board Members who live outside of the Centre's [catchment](#) area, and six Board Members (the majority) must reside within the Centre's [catchment](#) area (Bloor Street to Queen Street, and Bathurst Street to University Avenue).

Board of Management positions for Cecil Community Centre are appointed by the [Toronto and East York Community Council](#).

Cecil Community Centre is an agency of the City of Toronto and one of the [Association of Community Centres](#). The Association of Community Centres (AOCCs) is comprised of 10 volunteer board-run multi-purpose facilities providing a broad range of community, recreation and social service programs to residents in the local community.

Board of Management Vacancies

The Cecil Community Centre Board of Management is currently seeking candidates for a two-year term position (starting October 2017 and ending October 2019), who possess a robust mix of skills, knowledge and experience, and reflect the diversity of our community.

Board Member Expectations

Board members are expected to commit the necessary time to fulfill their duties including attending monthly board meetings, the Annual General Meeting and other special meetings; participating in a board committee (Finance, Fundraising, or Governance).

- Board meetings (typically 10 per year), the Annual General Meeting (AGM), and any committee meetings required take place in the College/Spadina area of Toronto.
- Meetings and preparation time is about 4 hours per month plus any committee activities.
- Directors are expected to be properly prepared for meetings by reviewing all board materials distributed in advance.

What We Can Offer You

- The opportunity to give back to your community
- Experience working on a not for profit governance Board
- Opportunities to learn about and contribute to the social development of the College/Spadina neighbourhood and the City of Toronto-at-large
- Effective use of your expertise and experience
- Networking opportunities

Board Member Eligibility Requirements

We are particularly seeking candidates **who live in the Centre's [catchment](#) area** and possess the following skills:

- Legal
- Fundraising
- Marketing and Communications
- Finance
- Healthcare
- Children, youth and seniors

Candidates must meet the following requirements:

- be over the age of 18
- be a resident of the City of Toronto
- not be in a restricted category as defined in the City of Toronto [Public Appointments Policy](#)

Following appointment, Cecil Community Centre will also require the following from the successful candidates:

- **become a member** of Cecil Community Centre
- provide signature declaring full disclosure of conflict of interest, and declaring their understanding and commitment to fulfill their role as a Board Member ([Declaration Package](#))
- a copy of your **current resume** or curriculum vitae
- a **short biography** that will be published on the Cecil Community Centre web site

How to apply: If you are interested in this volunteer opportunity or have any questions, please contact Danny Anckle, Executive Director, 416-392-1090 ext. 233 or submit a copy of your current resume to, danny@cecilcommunitycentre.ca

Deadline: Please submit your application by **Friday, June 30, 2017**

Please visit our website using the link below for more information about Cecil Community Centre:

<http://cecilcommunitycentre.ca/>



Cecil Community Centre is committed to creating equal opportunities for all. We will not discriminate against any employee, participant or volunteer because of race, ethnicity, religion, national origin, gender, physical or mental disability, or age. We are committed to providing accommodations for people with disabilities in accordance with provincial legislation, and strongly encourage individuals from equity seeking groups to apply.